



MINUTES
Advisory Committee Meeting
Thursday, 5/12/22 from 10:30AM - 12:30PM
Held via: Zoom Webinar

Attendance: Abby Conger, Tiffany Crowell, Jessica Gorton, Mark Vincent, Mark Mills, Ann Potoczak, Carrie Beth Duran, Kimberly Habib, Susan Silsby, Lisa Beaudoin, Ellen McCahon, Denise Nash, Cathy Spinney, Keith Steckis, Sandy Feroz, Maureen DiTomaso, Drew Smith, Alecia Ortiz, Denise Gracia (CART)

Note: Members of the public who joined as attendees in listen-only mode are not included in this list.

Please reference the corresponding slide presentation for the detailed agenda, including topics and themes covered in the meeting and corresponding takeaways and applicable action items. This document provides context into areas of substantive discussion which took place during the meeting.

Major Topics and Themes	Key Discussion Areas
Housekeeping	<ul style="list-style-type: none">• Going forward, each Advisory Committee meeting will begin as a group and then break out into focus groups. Logistics about this were discussed.• Focus group membership was shared; members of the public are also welcome to join in any focus group they wish.
Waiver Workgroup Update	<ul style="list-style-type: none">• Group continues to draft service definitions; none are final yet• Meetings occur every other week now, rather than monthly
Rate Workgroup Update	<ul style="list-style-type: none">• First draft of spreadsheet tool released for review. Many questions from M&S and workgroup members. Beta test and finalization timeline may be pushed out a bit.• It was confirmed that the SIS will drive rate modeling.• It was noted that determining BLS job categories is important. There are a few national efforts around integrating DSP job categories in BLS that are gaining momentum. The DSP codes unlikely to get updated in the next few years because codes are only updated every few years.<ul style="list-style-type: none">○ Some work group members acknowledged that data gathering will be a time-intensive task

Individual and Family Support Waiver Delay	<ul style="list-style-type: none"> • On 5/5, the BDS announced a delay in implementation of IFS Waiver • BDS is still committed to improving and adding to services currently defined in DD waiver; it will submit a waiver amendment to CMS in 2023. • The waiver delay is meant to free up resources, so that the Department and community can prioritize implementing conflict free case management, direct bill, and assessment-based rates. • Work on IFS waiver will resume in Fall 2023 or early 2024
Focus Group Breakout: Assessment	<p>SIS Sample Assessment Approach</p> <ul style="list-style-type: none"> • BDS will use sample of 400 SIS assessments to develop support levels to establish rates for services that link an individual's level of support need more directly to service access, increasing equity and standardization across New Hampshire • BDS also intends to transparently collect a sample that will be used for rate building • SIS sample approach and rate development includes the following steps: SIS sample assessment - provider cost data collection - BDS and Waiver Workgroup develop services and refine service definitions - BDS, M&S, and Rate Workgroup develop rate matrix - BDS drafts Waiver Application - Change implemented <p>SIS Sample Intent</p> <ul style="list-style-type: none"> • The SIS sample is meant to inform an assessment-based rate structure to increase transparency with CMS and across the state; services will be adjusted based on needs • In the future, services for an individual will be reimbursed in a structure that connects an individual's SIS score to their funding • The SIS score will not determine what services an individual is eligible for, but it will determine what level of reimbursement an individual is eligible for • Job of this focus group is to identify ways that BDS can best use the sample data to inform the rate structure <p>SIS and Budgeting</p> <ul style="list-style-type: none"> • Reviewed the specific sections of the SIS that typically inform budgets <p>Next steps:</p> <ul style="list-style-type: none"> • BDS will redistribute previously distributed resources about the SIS to the workgroup • BDS will share new resources to the group, including how the SIS will be used for budgeting • The focus group will review these materials and share additional resources with the group as appropriate <p>Person-based Examples</p> <ul style="list-style-type: none"> • Examples shared, but not discussed due to time constraints <p>Future Topics</p> <ul style="list-style-type: none"> • Review relationships between SIS scores and reimbursement levels

	<ul style="list-style-type: none"> • Develop recommendations to inform a new exceptions process • Develop recommendations to inform the SIS reassessment timeline and process
Focus Group Breakout: Individual Service Agreement (ISA)	<p>IT and ISA Updates - Approach and Intent</p> <ul style="list-style-type: none"> • BDS is working with Deloitte to update their IT systems. This includes automating some manual processes, developing new dashboards, and creating new ways for area agencies and case managers to record information. • In the future, the ISA and associated budget, functional screen, and prior authorization (PA) will all be in one system (New Heights) • Services will be consistent across the ISA, budget, and PA. ISA will lead to generation of a PA. • In the fall, Deloitte will begin building the infrastructure to move the ISA into New Heights. • The intent of this work is to promote quicker processing time in the PA review and approval process; this will better support getting services funding as the State moves to direct bill. It will also improve access to data and information to assist the state's budget requests and planning long term. <p>Person-based Examples</p> <ul style="list-style-type: none"> • Examples discussed; it was emphasized that person-centered planning is at the forefront <p>Current ISA</p> <ul style="list-style-type: none"> • Reviewed current ISA's 13 areas. The workgroup's role is to offer suggestions about what should be included in the future. The workgroup requested to review examples from ISAs to support this work. <p>Future Topics</p> <ul style="list-style-type: none"> • Recommendations related to what major content areas should be included in the ISA, such as strengths, interests, and duration for actions and services • Recommendations related to how LifeCourse can be included, as well as clarifying the difference between Charting the LifeCourse and person-centered planning • Brainstorming related to what potential process efficiencies could be pursued (elimination of the collection of duplicate information) • Identification of case management training needs • Resource sharing (e.g., blank ISAs, other state examples, opinions from SMEs)
Next Steps	<ul style="list-style-type: none"> • <i>Please refer to the corresponding work group PPT for details on assignments (if any) and next steps.</i>